

# ONLINE DELEGATE REPORTING

OEA has moved to an online delegate reporting portal for your OEA-RA Delegates/Alternates.

Only the local president or their designee, may report the information online at: <https://delegates.ohea.org>. First time logging in? you can create an account, by visiting: <https://delegates.ohea.org/Account/Register>. When creating an account, be prepared to provide your first and last name, the last 4 of the social security number OR date of birth, and your OEA Member ID. Please note, you can find your Member ID on the address label for your Ohio Schools magazine. Or, you can contact the OEA Member Help Line at [membership@ohea.org](mailto:membership@ohea.org) or 1-844-OEA-Info (1-844-632-4636).

The information needed is the same as the prior paper form, and there are three ways to elect delegates locally:

## **By Virtue of Office**

Some local associations have language in the local constitution/bylaws that automatically designates a local officer(s) as a delegate to the OEA RA. If your local association sends delegates by virtue of office, be prepared to provide the following information:

- Name(s) of the delegate(s)
- Date the local association constitution/bylaws were last adopted
- Article and section of the constitution/bylaws that designates the delegates by virtue of office

## **Secret Ballot Election**

A secret ballot election for delegates must follow the rules as mandated by the Landrum-Griffin Act and be completed by October 10th of the reporting year. To avoid the Landrum-Griffin Act could have serious consequences. If your local association conducted a secret ballot election to elect delegates, be prepared to provide the following information:

- Name(s) of the delegate(s)/alternates(s)
- Date the election notice was sent (must be 15 days prior to election)
- Date of the election
- Date of the tally (ballot count)
- Total number of members in the local association
- Number of ballots cast
- The number of votes received by each delegate/alternate

## **Election by Acclamation in an Uncontested Election**

A local can elect delegates by acclamation only in an uncontested election. An election for a position is not required if the number of candidates for the position is equal to or less than the number of delegates allocated to the local. Unopposed candidates can be declared elected by the election committee or elected by acclamation at the conclusion of the open nominations meeting. The specific process should be set forth in the local association's bylaws. Also, please note that if a local association allows write-in candidates, an election must be held even if only one person is nominated. If your local association elected delegates by acclamation, you will be asked to report the names of the delegates.

Paper forms will still be accepted and are available on the OEA Website [www.ohea.org](http://www.ohea.org). Paper delegate submissions should be emailed to [oeara@ohea.org](mailto:oeara@ohea.org). Any questions can be directed to William Baird at [bairdw@ohea.org](mailto:bairdw@ohea.org) or by phone 614.227.3169.